

MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting
October 23, 2025

REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY 110 CONTINENTAL DRIVE, BUDD LAKE, NJ 07828

Vice Chairman Sylvester called the meeting to order at 7:30pm. Following the Pledge of Allegiance to the Flag, an announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act."

Members of The Board: Andrew Cangiano, Michael Grogan, John Hemmendinger, Brian McNeilly, Melanie Michetti, Steven Rattner, Anthony Riccardi, Thomas Romano, Richard Schindelar, Joseph Schwab, Elmer Still, Jack Sylvester

Others Present: Diane Alexander, Esq/Maraziti Falcon., Jilliam Martucci – Office Manager/MSA, James Schilling – Executive Director/MSA, James Wancho – PE/PS&S

Attendance Roll Call:

Name:	Present:	Absent:
Cangiano		X
Grogan	X	
Hemmendinger	X	
McNeilly	X	
Michetti	X	
Rattner		X
Riccardi	X	
Romano	X	
Schindelar		X
Schwab	X	
Still	X	
Sylvester	X	

Date/Time Call to Order: Thursday, October 23, 2025 – 7:30 PM
Others Present: Diane Alexander, ~~Tom Carroll~~, Jilliam Martucci, James Schilling, James Wancho

Motion / Resolution	Cangiano	Grogan	Hemmendinger	McNeilly	Michetti	Rattner	Riccardi	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Absent	Present	Present	Present	Present	Absent	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: 09.25.2025 ALL IN FAVOR	Absent	Yes	Yes	Yes	Second Yes	Absent	Abstain	Yes	Absent	Yes	Motion Yes	Yes
2024 Financials ROLL CALL	Absent	Yes	Yes	Second Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
2025 Financials ROLL CALL	Absent	Yes	Yes	Second Yes	Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Pending Vouchers – October 16, 2025 ROLL CALL	Absent	Yes	Yes	Yes	Yes	Absent	Second Yes	Motion Yes	Absent	Yes	Yes	Yes
Correspondence – September/October 2025 ALL IN FAVOR	Absent	Yes	Yes	Second Yes	Yes	Absent	Yes	Yes	Absent	Motion Yes	Yes	Yes
Directors Report, Maintenance & Repairs – 10/2025 Flow Data– September 2025 ALL IN FAVOR	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Office Managers Report – 10/2025 ALL IN FAVOR	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Engineers Report – 10/2025 ALL IN FAVOR	Absent	Yes	Yes	Motion Yes	Yes	Absent	Second Yes	Yes	Absent	Yes	Yes	Yes
New Business:												
Resolution 25-42 – PC26 Contract Extension ROLL CALL	Absent	Yes	Yes	Yes	Second Yes	Absent	Yes	Motion Yes	Absent	Yes	Yes	Yes
Old Business:												
Draft LOA: Roxbury Twp, Well 2/PFAS Treatment - NO MOVEMENT												
Adjournment: 07:46 pm ALL IN FAVOR	Absent	Yes	Yes	Motion Yes	Yes	Absent	Yes	Second Yes	Absent	Yes	Yes	Yes

Vice Chairman Sylvester opened and closed the meeting to the public.

Regular Meeting Minutes of September 25, 2025.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti		x	x			
Rattner					x	
Riccardi						x
Romano			x			
Schindelar					x	
Schwab			x			
Still	x		x			
Sylvester			x			

Comments: None

2024 Financial Reports

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly		x	x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar					x	
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

Financial Reports – 2024

10:45 AM

10/16/25

Accrual Basis

Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	126,593.00	126,593.00	0.00	100.0%
Interest	77,631.73			
trustee passdown	4,715,000.00	4,715,000.00	0.00	100.0%
Total Income	4,919,224.73	4,841,593.00	77,631.73	101.6%
Gross Profit	4,919,224.73	4,841,593.00	77,631.73	101.6%
Expense				
66900 · Reconciliation Discrepancies	-604.50			
Personnel Services				
B-1 · Administrative-S&W	184,903.13	185,000.00	-96.87	99.9%
B-14 · Operating-S&W	642,597.70	643,000.00	-402.30	99.9%
Total Personnel Services	827,500.83	828,000.00	-499.17	99.9%
Employee Benefits				
B-9 · Pension	115,201.00	116,000.00	-799.00	99.3%
B-8 · Social Security	61,094.06	62,000.00	-905.94	98.5%
B-10 · Hosp				
Dental/Vision	8,357.78			
B-10 · Hosp - Other	233,436.67	245,000.00	-11,563.33	95.3%
Total B-10 · Hosp	241,794.45	245,000.00	-3,205.55	98.7%
B-11 · Disability Insurance	7,029.93	8,000.00	-970.07	87.9%
B-6 · Unemployment	6,597.59	7,000.00	-402.41	94.3%
Total Employee Benefits	431,717.03	438,000.00	-6,282.97	98.6%
Administration Expenses				
B-2 · Administrative-OE				
Influent Limit/PSS	256.25			
B-2 · Administrative-OE - Other	29,920.17	31,000.00	-1,079.83	96.5%
Total B-2 · Administrative-OE	30,176.42	31,000.00	-823.58	97.3%
Total Administration Expenses	30,176.42	31,000.00	-823.58	97.3%
Operations and Maintenance				
B-33 · IT & Cyber Security	21,730.47	23,000.00	-1,269.53	94.5%
B-3 · Legal	32,602.26	45,000.00	-12,397.74	72.4%
B-4 · Audit	18,900.00	20,000.00	-1,100.00	94.5%
B-5 · Engineer	37,538.02	40,000.00	-2,461.98	93.8%
B-15 · Telephone/Internet	15,311.19	17,000.00	-1,688.81	90.1%
B-16 · Electric	463,372.75	450,000.00	13,372.75	103.0%
B-17 · Fuel/Oil	11,351.97	15,000.00	-3,648.03	75.7%
B-18 · Supplies/Chemicals	191,038.71	205,000.00	-13,961.29	93.2%
B-27 · Laboratory Supplies	8,095.06	8,000.00	95.06	101.2%
B-13 · Office	18,949.01	21,000.00	-2,050.99	90.2%
B-31 · External Services	64,500.30	70,000.00	-5,499.70	92.1%
B-28 · Education/Training	19,993.82	21,000.00	-1,006.18	95.2%
B-25 · Laboratory Fees	21,301.45	25,000.00	-3,698.55	85.2%
B-19 · Maintenance/Repairs	195,675.55	200,000.00	-4,324.45	97.8%
B-20 · Insurance	167,071.00	170,000.00	-2,929.00	98.3%
B-24 · NJDEP Fees	18,285.23	25,000.00	-6,714.77	73.1%
B-12 · Trustee Admin Fee	65,665.16	72,000.00	-6,334.84	91.2%
B-23 · Permit Appl/Compliance F...	28,734.59	35,000.00	-6,265.41	82.1%
B-21 · Equipment	68,698.04	70,000.00	-1,301.96	98.1%
B-26 · Sludge Disposal	1,001,801.40	1,005,370.00	-3,568.60	99.6%
B-22 · Contingency	0.00	0.00	0.00	0.0%
Total Operations and Maintenance	2,470,615.98	2,537,370.00	-66,754.02	97.4%
Debt Service				

10:45 AM

10/16/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Debt Svs - Principal Payment	184,621.83	200,503.00	-15,881.17	92.1%
Debt Svs - Interest Payment	107,604.14	106,720.00	884.14	100.8%
Debt Service - Other	0.00	0.00	0.00	0.0%
Total Debt Service	292,225.97	307,223.00	-14,997.03	95.1%
Reserves				
B-32 · Reserve for Debt Service	300,000.00	300,000.00	0.00	100.0%
B-29 · Capital Improvement	200,000.00	200,000.00	0.00	100.0%
B-30 · Renewal & Replacement	200,000.00	200,000.00	0.00	100.0%
Total Reserves	700,000.00	700,000.00	0.00	100.0%
Pension Reimbursement	0.00			
Total Expense	4,751,631.73	4,841,593.00	-89,961.27	98.1%
Net Ordinary Income	167,593.00	0.00	167,593.00	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	4,524.00			
Cancellation of PY Payable	-103,679.06			
Short Term Disability Reimburse	1,499.42			
Total Other Income	-97,655.64			
Other Expense				
Accrued Sick & Vac Adjustment	23,320.48			
Cost of Issuance	116,058.70			
Total Other Expense	139,379.18			
Net Other Income	-237,034.82			
Net Income	-69,441.82	0.00	-69,441.82	100.0%

10:45 AM
10/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	959,654.00
OA 8169 · Operating Acct TD - 8169	1,772,509.13
PR 3717 · Payroll Account TD - 3717	3,190.72
Es 3226 · Escrow Account TD Bank - 3226	9,448.94
RR 1360 · Renewal & Replacement TD -1360	551,588.47
Petty Cash	592.24
Total Checking/Savings	3,296,983.50
Other Current Assets	
NJIB Note Receivable	182,086.00
Prepaid Expenses	179.99
Total Other Current Assets	182,265.99
Total Current Assets	3,479,249.49
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,173,335.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	66,001.43
Total Accounts Payable	66,001.43
Other Current Liabilities	
NJIB Note Payable	2,387,195.00
Accrued Payroll Liabilities	
VALIC	-1,070.00
Union Dues	312.00
Total Accrued Payroll Liabilities	-758.00
Escrow Deposits Payable	
Stonewald/Morris HH	-216.25
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	9,448.94

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10/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of December 31, 2024

	Dec 31, 24
Due to Municipalities	136,210.00
Compensated Absences Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	110,000.00
Total Other Current Liabilities	2,729,416.58
Total Current Liabilities	2,795,418.01
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,812,466.88
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	37,528.67
370 WQ · Contract 370 Water Quality	12,249.87
PS Controls 1-5	7,082.80
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	6,125.97
360 IB · Contract 360 HVAC/Roofs-NJIBa...	19.74
360 PSS · Contract 360 HVAC Roofs PSS	135.32
Total 360 · Contract 360 HVAC & Roofs	12,560.14
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infl Scr - PSS	1,267.77
300 Cop · Contract 300 Infl Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-862,949.99
Total B-29 Capital Improvements	-780,566.31
B-30 Renewal and Replacement	
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	617,820.55
Total B-30 Renewal and Replacement	646,854.22

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Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of December 31, 2024

	Dec 31, 24
Operations	50,000.00
Total Restricted	-17,850.09
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
32000 - Retained Earnings	-1,590,949.41
Net Income	146,233.12
Total Equity	18,360,868.72
TOTAL LIABILITIES & EQUITY	29,173,335.60

2025 Financial Reports

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly		x	x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar					x	
Schwab			x			
Still			x			
Sylvester			x			

Comments: Commissioner Schwab advised that the Finance Committee met on Monday (10.20.2025), a copy of the Audit will be sent out to the Board. The Audit will be on the November Agenda for approval. The Finance Committee needs one more meeting to finalize the 2026 Budget is looking at an under 3% increase, no increase to debt services.

10:45 AM

10/16/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Net Position Utilized	0.00	251,202.00	-251,202.00	0.0%
Interest	75,209.37			
trustee passdown	3,576,290.00	4,950,000.00	-1,373,710.00	72.2%
Total Income	3,651,499.37	5,201,202.00	-1,549,702.63	70.2%
Gross Profit	3,651,499.37	5,201,202.00	-1,549,702.63	70.2%
Expense				
Personnel Services				
B-1 · Administrative-S&W	145,777.91	195,000.00	-49,222.09	74.8%
B-14 · Operating-S&W	479,377.26	650,000.00	-170,622.74	73.8%
Total Personnel Services	625,155.17	845,000.00	-219,844.83	74.0%
Employee Benefits				
B-9 · Pension	131,199.00	120,000.00	11,199.00	109.3%
B-8 · Social Security	45,665.03	63,600.00	-17,934.97	71.8%
B-10 · Hosp				
Dental/Vision	4,969.82			
B-10 · Hosp - Other	236,013.95	280,000.00	-43,986.05	84.3%
Total B-10 · Hosp	240,983.77	280,000.00	-39,016.23	86.1%
B-11 · Disability Insurance	6,604.83	10,000.00	-3,395.17	66.0%
B-6 · Unemployment	6,061.94	7,000.00	-938.06	86.6%
Total Employee Benefits	430,514.57	480,600.00	-50,085.43	89.6%
Administration Expenses				
B-2 · Administrative-OE	19,877.40	40,000.00	-20,122.60	49.7%
Total Administration Expenses	19,877.40	40,000.00	-20,122.60	49.7%
Operations and Maintenance				
B-33 · IT & Cyber Security	19,366.61	27,000.00	-7,633.39	71.7%
B-3 · Legal	26,935.67	45,000.00	-18,064.33	59.9%
B-4 · Audit	0.00	20,000.00	-20,000.00	0.0%
B-5 · Engineer	38,653.83	40,000.00	-1,346.17	96.6%
B-15 · Telephone/Internet	11,378.01	16,000.00	-4,621.99	71.1%
B-16 · Electric	271,996.40	550,000.00	-278,003.60	49.5%
B-17 · Fuel/Oil	7,693.13	7,000.00	693.13	109.9%
B-18 · Supplies/Chemicals	186,409.45	225,000.00	-38,590.55	82.8%
B-27 · Laboratory Supplies	2,334.73	4,000.00	-1,665.27	58.4%
B-13 · Office	22,002.50	30,000.00	-7,997.50	73.3%
B-31 · External Services	53,461.49	75,000.00	-21,538.51	71.3%
B-28 · Education/Training	15,094.00	25,000.00	-9,906.00	60.4%
B-25 · Laboratory Fees	13,605.91	25,000.00	-11,394.09	54.4%
B-19 · Maintenance/Repairs	148,857.29	200,000.00	-51,142.71	74.4%
B-20 · Insurance	177,103.00	179,000.00	-1,897.00	98.9%
B-24 · NJDEP Fees	23,651.67	25,000.00	-1,348.33	94.6%
B-12 · Trustee Admin Fee	28,345.76	40,000.00	-11,654.24	70.9%
B-23 · Permit Appl/Compliance F...	27,722.86	40,000.00	-12,277.14	69.3%
B-21 · Equipment	69,453.30	70,000.00	-546.70	99.2%
B-26 · Sludge Disposal	732,729.60	1,095,370.00	-362,640.40	66.9%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Total Operations and Maintenance	1,876,795.21	2,763,370.00	-886,574.79	67.9%
Debt Service				
Debt Svs - Principal Payment	118,518.68			
Debt Svs - Interest Payment	180,343.64			
Debt Service - Other	0.00	597,232.00	-597,232.00	0.0%

10:45 AM

10/16/25

Accrual Basis

Musconetcong Sewerage Authority
Budget vs. Actual Expenditure Report
 January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
Total Debt Service	298,862.32	597,232.00	-298,369.68	50.0%
Reserves				
B-32 · Reserve for Debt Service	0.00	75,000.00	-75,000.00	0.0%
B-29 · Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 · Renewal & Replacement	75,240.32	200,000.00	-124,759.68	37.6%
Total Reserves	75,240.32	475,000.00	-399,759.68	15.8%
Pension Reimbursement	-6,485.13			
Total Expense	3,319,959.86	5,201,202.00	-1,881,242.14	63.8%
Net Ordinary Income	331,539.51	0.00	331,539.51	100.0%
Other Income/Expense				
Other Income				
Workers Comp Wage Reimbursement	34,647.46			
Short Term Disability Reimburse	22,514.34			
Total Other Income	57,161.80			
Net Other Income	57,161.80			
Net Income	388,701.31	0.00	388,701.31	100.0%

10:45 AM
10/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
CI 6556 · Capital Improvement TD - 6556	1,231,712.90
OA 8169 · Operating Acct TD - 8169	1,721,977.54
PR 3717 · Payroll Account TD - 3717	47,516.16
Es 3226 · Escrow Account TD Bank - 3226	16,825.19
RR 1360 · Renewal & Replacement TD -1360	404,243.16
Petty Cash	767.26
Total Checking/Savings	3,423,042.21
Other Current Assets	
NJIB Note Receivable	119,886.00
Prepaid Expenses	179.99
Total Other Current Assets	120,065.99
Total Current Assets	3,543,108.20
Fixed Assets	
Construction in Progress	1,955,431.00
Accumulated Depreciation	-44,793,105.57
Capital Assets, Depreciated	67,774,533.68
Land	505,700.00
Total Fixed Assets	25,442,559.11
Other Assets	
Def. Pension Outflows	251,527.00
Total Other Assets	251,527.00
TOTAL ASSETS	29,237,194.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	22.78
Total Accounts Payable	22.78
Other Current Liabilities	
NJIB Note Payable	2,506,572.00
Accrued Payroll Liabilities	
VALIC	-600.00
PERS - Contributions	45,655.50
PERS - Loans	9,736.02
PERS - Insurance	3,043.82
Total Accrued Payroll Liabilities	57,835.34
Escrow Deposits Payable	
Roxbury PFAS WTFD to MSA	5,000.00
Hopatcong PFAS WTFD to MSA	1,319.25
Southwinds Development	1,000.00
Jefferson Township	1,661.00
Stonewald/Morris HH	283.75
30 Continental Drive - J Sassan	2,511.25
Matrix Mount Olive	1,118.62
271 KH · 271 Kings Hwy - Adler WH	2,036.25
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Villages at Roxbury	965.00

10:45 AM
10/16/25
Cash Basis

Musconetcong Sewerage Authority

Balance Sheet

As of September 30, 2025

	Sep 30, 25
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	-18.43
Total Escrow Deposits Payable	18,929.19
Due to Municipalities	136,210.00
Compensated Absenses Payable	80,222.64
Accrued Interest Payable	7,098.00
Accounts Payable - Pension	29,598.08
Total Other Current Liabilities	2,836,465.25
Total Current Liabilities	2,836,488.03
Long Term Liabilities	
Net Pension Liability	1,248,470.00
Loans Payable	
NJIB Series 2010	597,208.09
NJIB Series 2023	5,622,388.08
Total Loans Payable	6,219,596.17
Def. Inflows of Resources	
Unamort Premium NJIB 2023	237,857.70
Def. Pension Inflows	311,125.00
Total Def. Inflows of Resources	548,982.70
Total Long Term Liabilities	8,017,048.87
Total Liabilities	10,853,536.90
Equity	
Net Investment in Capital Asset	18,687,483.00
Restricted	
Current Debt Service	15,862.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
375 HR · Contract 375 Handrail/Railings	34,475.68
370 WQ · Contract 370 Water Quality	3,329.32
PS Controls 1-5	11,934.05
365 PPE · Contract 365 Plant Process Eval	9,488.94
360 · Contract 360 HVAC & Roofs	
360 BR · Contract 360 HVAC/Roofs - BR	6,279.11
360 Leg · Contract 360 HVAC/Roofs - Le...	2,587.99
360 IB · Contract 360 HVAC/Roofs-NJIBa...	1,449.74
360 PSS · Contract 360 HVAC Roofs PSS	11.57
Total 360 · Contract 360 HVAC & Roofs	10,328.41
Contract 295 - Tertiary Ttmt	
295 PSS · Contract 295 TT - PS&S	1.25
295 IHC · Contract 295 TT - IHC	922.35
295 - Misc (Permit, Legal)	104.00
Total Contract 295 - Tertiary Ttmt	1,027.60
Contract 300 Influent Screening	
300 PSS · Contract 300 Infi Scr - PSS	1,267.77
300 Cop · Contract 300 Infi Scr - Coppola	304.05
300 - Misc (Permit, Legal)	825.02
Total Contract 300 Influent Screening	2,396.84
305 · Contract 305 NJIB Application	48.82
B-29 Capital Improvements - Other	-865,281.99
Total B-29 Capital Improvements	-792,252.33

10:45 AM
10/16/25
Cash Basis

Musconetcong Sewerage Authority
Balance Sheet
As of September 30, 2025

	Sep 30, 25
B-30 Renewal and Replacement	
380 · Contract 380 - VFD Upgrades	144,247.78
335 · Contract 335 - 19 Pumps	29,033.67
B-30 Renewal and Replacement - Other	445,794.16
Total B-30 Renewal and Replacement	619,075.61
Operations	50,000.00
Total Restricted	-57,314.72
Unrestricted	
Designated	
Future Debt Service Reserve	300,000.00
Total Designated	300,000.00
Undesignated	835,952.10
Total Unrestricted	1,135,952.10
3000 · Opening Bal Equity	-146,747.78
32000 · Retained Earnings	-1,444,716.29
Net Income	209,001.10
Total Equity	18,383,657.41
TOTAL LIABILITIES & EQUITY	29,237,194.31

Pending Vouchers as of October 16, 2025

Roll Call Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					X	
Grogan			X			
Hemmendinger			X			
McNeilly			X			
Michetti			X			
Rattner					X	
Riccardi		X	X			
Romano	X		X			
Schindelar					X	
Schwab			X			
Still			X			
Sylvester			X			

Comments: None

Musconetcong Sewerage Authority

Through October 16, 2025

	Name	Memo	Split	Amount
OPERATING:	Alfred DeFelice	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Alfred DeFelice	2025 ADental Reimbursement	B-10 · Dental/Visi	98.00
	Assoc. of Environmental Authorities	2025 AEA Conference Registrations	B-28 · Education/	6,150.00
	Blue Diamond Disposal, Inc.	Invoice 0000920994 - Monthly Trash Se	B-31 · External Se	500.00
	Business Machine Technologies	Invoice Invoice 2374125, 2374149, 237	B-33 · IT & Cyber :	1,300.84
	Cintas First Aid & Safety	Invoice # 99340084035	B-31 · External Se	121.00
	Coppola Services, Inc.	Invoice 4187027 & 4237309 - Sludge 0	B-26 · Sludge Dis	38,623.20
	D'Stressed Furinture/Karin Large	Director's Office Furniture Refinish	B-31 · External Se	1,250.00
	Elmer M. Still	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Garden State Laboratories, Inc	Invoice 00596482 - 08.06.25-08.27.25	B-25 · Laboratory	2,933.00
	Jilliam Martucci	2025 Vision/Mileage/Postage Reimburs	B-10, B-2	91.79
	Jilliam Martucci	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Joseph Schwab	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	JMP Security LLC	Invoice 103996 - Padlocks	B-18 · Supplies/C	582.00
	Maraziti Falcon, LLP	Invoice 60313, 60314, 60315 - 08/202	B-3 · Legal	5,414.50
	Maraziti Falcon, LLP	Invoice 60442 - General Counsel, Invoi	B-3 · Legal	4,488.49
	McMaster-Carr Supply Co.	Invoice 53372697	B-19 · Maintenanc	61.68
	Michael Grogan	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Napa Auto Parts	Invoice 625282	B-19 · Maintenanc	391.66
	New Jersey League of Municipalities	Invoice 1031854733 & 1031856411 - 2	B-28 · Education/	490.00
	NJWEA	Invoice E16861, E16855, E16868	B-28 · Education/	775.00
	North Jersey Pump & Controls, LLC	Invoice 2004-25	B-19 · Maintenanc	2,370.00
	One Call Concepts, Inc.	Invoice 5095448	B-2 · Administrati	108.30
	PS&S	Invoice # 178699 - General Consulting	B-5 · Engineer	2,381.25
	Reiner Pump Systems, Inc.	Invoice # KCP812NJ - VFD's Mitsubishi	B-19 · Maintenanc	6,176.00
	RingCentral	Invoice CD_001222744	B-15 · Telephone,	312.53
	Schilling, James	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Sylvester, John	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Thomas Romano	2025 AEA Conference Stipend	B-2 · Administrati	700.00
	Tritec Office Equipment	Invoice INV3981	B-13 · Office	59.00
	UniFirst First Aid & Safety	Invoice 1180536207, 1180539071, 118	B-31 · External Se	546.42
	USA Bluebook	Invoice INV00851466 & INV00851426	B-18 · Supplies/C	182.59
	USALCO	Invoice 910193754	B-18 · Supplies/C	11,967.04
		TOTAL:		92,974.29
CAPITAL	Maraziti Falcon, LLP	Invoice 60443 - C375/HR	375 HR · Contrac	132.00
RECOVERY:	PS&S	Invoice # 179561 - C360/NJIB through (360 IB · Contract	307.50
	PS&S	Invoice # 178670 - C375/HR through 0	375 HR · Contrac	26,040.00
		TOTAL:		26,479.50
ESCROW:			TOTAL:	0.00
PAYROLL:	MSA Payroll	Processing Date 09.26.2025	B-1, B-14	33,666.48

	Name	Memo	Split	Amount
	MSA Payroll	Processing Date 10.10.2025	B-1, B-14	<u>32,253.49</u>
			TOTAL:	65,919.97
RENEWAL & REPLACEMENT:			TOTAL:	0.00
ONLINE	Altice	Confirmation # 5624007 - 10.01.25-10.	B-15 · Telephone,	380.00
PAYMENTS &	Amazon Capital Services	Transaction No. 2510116-135355-eb0	B-13 · Office	553.78
MANUAL	American Water	Confirmation # 2084157299 - 09.05.25	B-31 · External Se	1,132.36
CHECKS:	Direct Energy	Account # 1690648 - Confirm # 31860	B-16 · Electric	18,850.35
	JCP&L	Confirm # 36870786 - Account # 1001	B-16 · Electric	5,979.08
	JCP&L	Confirm # 37824172 - Account # 1001	B-16 · Electric	6,563.42
	Local 32	09/2025 Union Dues	Union Dues	331.50
	Lowe's	Reference No. 3201807879	B-19 · Maintenanc	75.34
	NJ Division of Pension & Benefits	Reference No. 26520476 - 2025 Q3 IRC Pension		1,581.99
	NJ Division of Pension & Benefits	Reference No. 26740868 - 09/2025 Est Pension		6,287.35
	NJSHBP	Reference # 27961035 - 10.01.2025-10.	B-10 · Hosp	26,242.55
	PVSC	Confirmation # 200326810386 - 09.01.	B-26 · Sludge Dis	30,430.40
	Primepoint	Invoice 681885	B-31 · External Se	34.13
	Primepoint	Invoice 684360	B-31 · External Se	44.38
	Verizon	Transaction ID 3736614955	B-15 · Telephone,	<u>250.13</u>
			TOTAL:	98,736.76

Correspondence for September-October 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly		x	x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano			x			
Schindelar					x	
Schwab	x		x			
Still			x			
Sylvester			x			

Comments: Mr. Sylvester inquired about the Hopatcong discharge. Mr. Schilling advised that they did, in fact, discharge after his approval and review of the submitted data. There was further discussion among the Board regarding how they communicate.

- Correspondence:**

- New Jersey General Assembly: Comments In Opposition to the Proposed Judicial Consent Order Approving Settlement with the 3M Company
- Mount Olive Township, Office of the Fire Marshall: NJ Uniform Fire Code Certificate of Inspection, 2025, Registration #: 1291, Issue Date: 10.07.2025, Expiration Date: 10.07.2025
- MEL Underwriting Manager Team: Memorandum, Changes to 206 Renewal
- Borough of Hopatcong: Request for Approval, Discharge Filter Backwash
- USALCO: Contract Extension 2026: Proposal – Polyaluminum Chloride Solution

Monthly Reports:

Director's Report, Maintenance & Repairs Report for October 2025, and Flow Data for September 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar					x	
Schwab		x	x			
Still			x			
Sylvester			x			

Director's Report Comments:

- Mr. Schilling advised the Board on the details of Resolution 25-42 on the agenda.

Office Manager's Report for October 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano		x	x			
Schindelar					x	
Schwab	x		x			
Still			x			
Sylvester			x			

Office Manager's Report Comments:

- None

Engineer's Report for October 2025

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi		x	x			
Romano			x			
Schindelar					x	
Schwab			x			
Still			x			
Sylvester			x			

Engineer's Report Comments:

- Mr. Wancho, PE, advised the Board on Contract 375, work has commenced, and the contractor was having some issues obtaining hardware; they expect to be done within the week.

New Business:

Resolution No. 25-42

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly			x			
Michetti		x	x			
Rattner					x	
Riccardi			x			
Romano	x		x			
Schindelar					x	
Schwab			x			
Still			x			
Sylvester			x			

Comments: None

New Business Continued:

- Mr. Schwab advised the Board of twenty-seven payrolls in 2026 versus 26. Mr. Schilling advised that the MSA will have 26 pay as per usual, checks will be issued 01.01.2026 or 01.02.2026. There was a discussion among the Board as to how this would be handled at the MSA.

Old Business:

Draft LOA: Township of Roxbury Well No. 2 PFAS Water Treatment Facility Discharge to MSA

- Commissioner Michetti advised there is no change.

Adjournment:

Vice Chairman Sylvester adjourned the October 23, 2025, MSA Board meeting at 07:46 pm.

All In Favor Vote of Members Present:

Name:	Motion:	Second:	Yes:	No:	Absent:	Abstain:
Cangiano					x	
Grogan			x			
Hemmendinger			x			
McNeilly	x		x			
Michetti			x			
Rattner					x	
Riccardi			x			
Romano		x	x			
Schindelar					x	
Schwab			x			
Still			x			
Sylvester			x			

PREPARED BY: JILLIAM A. MARTUCCI
OFFICE MANAGER
MUSCONETCONG SEWERAGE AUTHORITY

RESOLUTION 25-42

RESOLUTION AUTHORIZING EXECUTION OF EXTENSION OF CONTRACT FOR THE SUPPLY OF POLY ALUMINUM CHLORIDE

WHEREAS, the Musconetcong Sewerage Authority (“MSA”) advertised for bid proposals to be submitted on Tuesday, October 31, 2023 for flocculent grade Poly Aluminum Chloride Solution for a term of one or two years, according to bid specifications, and entered into an Agreement, with USALCO with offices at 2601 Cannery Avenue, Baltimore, Maryland 21226, pursuant to MSA Resolution 23-47, to provide such services commencing on January 1, 2024 and ending on December 31, 2025; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, at N.J.S.A. 40A:11-15, the Authority is authorized to extend the contract duration for no more than one (1) two-year extension, provided that the Authority finds that the services are being performed in an effective and efficient manner, and that any price change included as part of an extension shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available at the time the contract is renewed. The terms and conditions of the Agreement shall otherwise remain substantially the same; and

WHEREAS, the Authority desires to extend the contract duration for another year, provided that the terms and conditions of the Agreement shall otherwise remain substantially the same; and

WHEREAS, the proposed contract price is \$3.0778 per gallon for the term of January 1, 2026 through December 31, 2026; and

WHEREAS, the Authority has determined that the services under the Agreement are being performed in an effective and efficient manner, and desires to extend the existing Agreement with USALCO for an additional term of twelve (12) months; and

WHEREAS, funds are available therefor at line item (B-18).

BE IT RESOLVED by the Musconetcong Sewerage Authority (“Authority”) on this 23rd day of October, 2025, as follows:

1. The Authority hereby finds that the USALCO services, as more particularly set forth in the Agreement between the MSA and USALCO, are being performed in an effective and efficient manner.
2. The Executive Director is hereby authorized and directed to extend the duration provision for an additional 12-month period commencing on January 1, 2026 and ending December 31, 2026, at the delivered price of \$3.0778 per gallon.

3. A copy of the Resolution and Agreement shall be kept available for public inspection at the MSA office at the Administration Building, 110 Continental Drive North, Budd Lake, New Jersey.

4. This Resolution shall take effect immediately.

Certification of Funds

I, James Schilling, Executive Director, do hereby certify that sufficient funds are available in the 2025 budget from the line item B-18. A separate certification of funds will be provided upon final adoption of the 2026 budget for the services to be provided in this Resolution in the amounts not to exceed as stated herein.

/s/ James Schilling

Executive Director

Musconetcong Sewerage Authority

Dated:

CERTIFICATION

I hereby certify that the foregoing Resolution was adopted by the Musconetcong Sewerage Authority at its regular meeting held on October 23, 2025.

Musconetcong Sewerage Authority

ATTEST:

--

Joseph Schwab, Secretary-Treasurer

~~Steven Rattner~~, Chairman

John Sylvester, Vice Chairman

Dated: October 23, 2025